



# Hustisford Happenings

An Official Publication of the Hustisford School District

September/October 2018 Volume XL Issue 3 & 4

## A Message from the Superintendent...

This week the school district is full of fun and excitement. Throughout the schools, students are celebrating Homecoming 2018. It is a fun time with all of the dress up days and various events, but it is also a time to think about roots and the place that so many have called home for their K-12 school experience. Homecoming is a time to celebrate our alumni, those who once walked our halls and participated in many of the same activities happening today; the activities that have now become traditions such as hall decorating, hill painting, volleybuff and powderpuff, and the parade. Each year new ideas come and go, but the traditions that have their roots in Hustisford are here to stay. This year, the football game will be in Horicon, the homecoming game will feature the Husticon Marshfalcons vs. Markesan HS. The annual parade will be in Horicon as well starting at 4 pm at the HS and ending at the HS as well. The King and Queen will be announced on Friday night at half time of the game. Following the game, the bonfire will be in the parking lot at Hustisford High School. The traditional dance will take place on Saturday evening as well. There are so many things to celebrate and be proud of from the past to the present! Although we are a combined program and due to timing, some events are combined, we continue to preserve our identity and celebrate HUSTISFORD!

It is an exciting time for our seniors as well.

College applications are available. I know that we have some seniors with applications already in. Financial Aid applications are available for all seniors starting October 1. Although it is crazy to think about your child going off to college, that time is here. As a district, we can help support our seniors as they are making critical decisions. Striking up conversations with our seniors about their future is a great start. I know that we have students excited that they are joining the military, those excited that they are applying to college or technical college, and those who are already working in the trades and want to continue to do so. Helping our seniors ready themselves for the future is not only a parent's job, but the job of our district. There are many resources available for our students through the guidance office as they work to make these challenging decisions.

Even though the weather is a bit warm and it does not quite seem like fall, we need to start thinking ahead. Once poor weather conditions hit, it is imperative for parents to have alternative plans for their children if inclement weather closes our schools. The announcements for closings are made on Milwaukee and Madison television stations and local radio stations. Parents will also receive a call from our Blackboard messaging system. It is necessary to keep all information up to date in regards to contacts so that parents can receive this critical information. Calling

off school for inclement weather is not an easy decision. Many factors go into making that decision.

There is continuous communication between the district, other local districts, the bus company, Dodge County highway and Police, and the National Weather Service. All stakeholders work together to make the best decision possible for our students.

Enjoy the fall weather and colors ahead of us, take time to spend time and enjoy all that our beautiful area has to offer. It is a wonderful time of the year. Celebrate our schools, our students, and our community. It is a great day to be a Falcon! #HUSTYPROUD

Sincerely,

Heather Cramer  
Superintendent of Schools



## IMPORTANT DATES

**October 11—Parent Teacher Conferences—4:00—7:30 p.m.**

**October 12—No School**

**October 16—Parent Teacher Conferences—4:00—7:30 p.m.**

**HUSTISFORD SCHOOL DISTRICT**  
**Regular Board of Education Meeting Minutes**  
**Monday July 16, 2018**

I. Call to order

The meeting was called to order by President John Bohonek at 6:30 p.m.

II. Roll call of members

Board members signed the attendance roster at the start of the meeting. Members present: Jay Behnke, Dave Strysock, Tracy Malterer, John Bohonek, Lisa Bosse, Steve Weinheimer, and Barb May.

III. Verification of public notice: Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum: None

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

- A. Approval of Minutes of the Regular Board Meeting –June 18, 2018
- B. Approval of Minutes from July 2018 Committee Meetings
- C. Approval of Financial Business: Approval of Bills (#39395 - #39480) Funds 10, 27, 38, 41, 50, 80
- D. Approval of Student Activity Accounts
- E. Approval of Retirement of Food Service Director

A motion was made by Steve Weinheimer and seconded by Lisa Bosse to approve the Consent Agenda items as presented. Motion passed 7 - 0 by roll call vote.

VI. Regular Agenda

A motion was made by Jay Behnke and seconded by Tracy Malterer to approve the Regular Agenda. Motion passed by voice vote.

VII. Reports

A. Principals' Reports:

Ms. Bell Reported: Ms. Bell reported on summer school enrollment and the fun being had by all students involved. She also provided an update on Lucy Caulkins Reading program being implemented at JHE this year. She provided information on the Zones of Regulation and a conference that a group of teachers will attend. The Zones will be implemented school-wide this next school year. She also provided an enrollment update for 2018-2019 at JHE.

Mr. Bushey Reported: Mr. Bushey provided an update on senior projects for both 2018 and 2019. He also provided an update on scheduling for the MS and HS. He provided the results from Brighter Smiles Dental outreach program within our district. Finally, he updated the board on a mindfulness training that was done for the staff in July.

B. Athletic Director's Report: Mr. Falkenthal reported that the athletic code meeting will be July 22, 2018.

C. Financial Director's Report: Mr. Kiefer provided information to the board on revenue and expenses so far this year. He showed various accounts and their budget details. He reported that the district was able to put funds into the fund balance this year. He updated the board that the auditors would be in the district on August 6 and 7.

D. Superintendent's Report: Mrs. Cramer reported that the district was notified that it received a DOJ safety grant for just over \$41,000. Summer cleaning is underway and the staff is busy getting both buildings ready. Two positions are posted for food service. Unesco continues to work with the team on the facility study. The district is continually receiving information from them on the state of the buildings. The district will have a School Resource Officer available 6 hours per week thanks to the Village of Hustisford. The village board stood behind the proposal and is working to ensure a safer school and community. Mrs. Cramer reported on the various meetings that she has had and training. She will attend the athletic code meeting along with Mr. Falkenthal to help address any questions about the changes made if needed. The new internet connection is up and running and there is a noticeable difference.

VIII. Board Development:

- A. Teacher Handbook—The board discussed the teacher handbook which has not been updated since 2013. There was significant discussion around the Early Retirement language. The board offered suggestions for the committee to review.
- B. School Safety Seminar Recap—Tracy Malterer provided a recap of the school safety seminar she attended on July 13.

C. Open Gym Policy—The board discussed a request for open gym time. The board discussed that this should be a possible position within the community education programming for the district. The board discussed that the gym is highly used for coach meet dates throughout the summer and that if an open gym were to be scheduled that it should be through coach's request or through a district sponsored time.

D. Graduation Date—The board discussed the graduation date for Hustisford High School. Currently the students graduate on a Friday night. With the inclusion of a track and field program next year, if a senior student made it to the state meet; they would potentially miss the graduation ceremony. The board introduced various ideas about a Sunday graduation or maybe a week night. The board will continue to have the discussion.

IX. Committee Reports:

Building and Grounds Committee: John Bohonek, Committee Chair reported on the July 9, 2018 meeting:

**Buildings and Grounds Committee Meeting**  
**Minutes of Monday, July 9, 2018**

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, July 9, 2018, at 3:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present**: John Bohonek, Chair; Steve Weinheimer, member; Kris Roeseler, District Maintenance Coordinator; John Kiefer, Finance Coordinator; and Heather Cramer, District Administrator; and Team from UNESCO presenting information on Facility Study New Business

- Unesco presentation: Mid-Audit Meeting: The committee received an update from Unesco on the status of the building study being conducted. Preliminary information was provided on each building. The discussion centered on all of the systems within each building and the life expectancy of each system compared to the current age. The utilities were also analyzed for spending in each building. Finally, the physical make-up of the buildings was analyzed. A team of educators and employees along with school board members will meet on August 9, 2018 at 3 pm to go over a more detailed discussion on the facilities. This is a multi-step process that will eventually include community members to share in the discussion as well.

- Update Kris Roeseler—Maintenance projects and schedule: Mr. Roeseler updated the committee on the ongoing cleaning and maintenance being done in the buildings this summer.

- Parking Lot Maintenance Project: All of the asphalt areas around the school are in need of resurfacing, repair, and re-painting. This project is going to move to full board for approval. Along with the maintenance project, there is a drainage issue at the Jr. Sr. high that will be addressed.

- Custodial Scheduling and Staffing: The custodial crew is currently working shorthanded. The committee discussed how to fill the hours that have been vacated.

- Building level updates: The buildings are being prepped for the start of school. Several projects will be completed prior to the beginning of the year. The committee requested to get bids on flooring at JHE as well as painting projects throughout the district.

Curriculum and Technology Committee: Barb May, Committee chair reported on the July 10, 2018 meeting:

**Curriculum and Technology Committee**  
**Minutes of Tuesday, July 10, 2018**

The **Curriculum and Technology Committee** of the Hustisford School District Board of Education met on Tuesday, July 10, 2018, at 5:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034

**Present**: Barb May, Chair; Jay Behnke, member; and Heather Cramer, Superintendent



## Regular Board of Education Meeting Minutes

Monday July 16, 2018

, Chair; Jay Behnke, member; and Heather Cramer, Superintendent

### Old Business:

Update from Fred Miller—Mr. Miller was not present

### New Business:

- Social Studies Adoption Update: Mrs. Cramer updated the committee that the social studies team is moving along with items for next year. Some books have been decided others are still being considered. It is the goal to order all materials by the last week in July.
- Senior Project Update—2018 and 2019: Mrs. Cramer provided an update on the status of students and their senior projects.
- Math Update: JHE had a three year contract for the math supplies that they have. That three year contract expired and needs to be renewed.
- AP Biology Update: Mrs. Cramer updated the committee on the status of AP Biology. The district is waiting for confirmation on the acceptance of the curriculum.
- JHE Student/Parent Handbook: The committee reviewed and approved of changes made in the elementary handbook.
- Jr./Sr. High Student/Parent Handbook: The committee reviewed and approved of the changes outlined in the Jr./Sr. High handbook.
- Enrollment Projections: Mrs. Cramer updated the committee on enrollment projections at JHE. The district is carefully monitoring numbers in 5K and First grade.
- Annual Notices: The committee reviewed the annual notices being published by the district.
- Kids Club Handbook: The committee reviewed the Kid's Club handbook. The only changes were to dates and calendars within the handbook.

Business and Finance Committee: John Bohonek, Committee member reported on the July 10, 2018 meeting:

### Business and Finance Committee Meeting Minutes of Tuesday, July 10, 2018

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, July 10, 2018, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair, John Kiefer, Financial Manager, and Heather Cramer, District Administrator

### Old Business:

- Staff Alternative Compensation Costing: The committee was updated on the initial cost for teacher placement on the alternative compensation schedule.
- 2018-2019 Teacher Contracts: Teacher contracts will be considered at the July board meeting. The teacher contracts would then be sent out immediately following the board meeting if approval is granted.
- 2018-2019 Superintendent Contract: The board will review language within the contract in regards to life insurance.

### New Business:

- Youth Football: Mr. Falkenthal provided information to Mrs. Cramer about the cost for youth football for 2017-2018. The committee discussed bringing totals to the board to see the full costs from last season. The committee also discussed bringing the program to the school level would provide athletic code oversight that the program currently does not have.
- Parking Lot Maintenance: The committee discussed the drainage issues at the Jr./Sr. high as well as parking lot and drive way and playground surface maintenance that needs to be done. The committee recommended moving the bids to the board for approval.
- Athletic Trainer Contract: The athletic trainer contract through Froedtert remains the same as last year.
- Leasing Options for District Copy Machines and Printing: The district lease for copy machine maintenance is up; options were reviewed at the committee level. A recommendation will go to the board to renew

the lease with Ross Imaging and upgrade the copy machines this year to receive guaranteed pricing on copies.

- Bus Contract 2018-2020: The committee reviewed the information from Schultz Bus Company.
- Milk Bid: The committee reviewed the bid by Kemps from Cedarburg. This is the only bid received and is the same company that has served our food service program in the past.
- CESA Contract Services 2018-2019: Mrs. Cramer updated the committee on the CESA contract for 2018-2019. The contract itself went down but it is due to some changes in services provided. The board will have an agenda item for approval.
- 2018-2019 School Fees: The committee reviewed school fees for both buildings at the meeting. There were some suggested updates to fees for students at the Jr./Sr. high but none at the elementary.
- 2018-2019 Athletic Passes: The committee discussed the idea of restructuring athletic passes for the upcoming school year. The committee would like to see passes be year-long and include a family option. The committee also discussed allowing high school students into home games free of charge with their student ID.
- Insurance and Benefit Update: Mrs. Cramer provided a brief update that the tone is overall satisfied with the insurance change.
- Educational Assistant Compensation: Mrs. Cramer is seeking input from committees and the board of education in the review of compensation for our educational assistants.
- Food Service Program: Mrs. Cramer updated the committee on the candidate search for a food service assistant and manager.
- 2018-2019 Funding Projection: Mr. Kiefer provided the preliminary projection in which the district saw a decrease of about \$2,000 from last year.

Policy and Personnel Committee: Tracy Malterer, Committee Chair reported on the July 11, 2018 meeting:

### Personnel and Policy Committee Minutes from Wednesday, July 11, 2018

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Wednesday, July 11, 2018, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Strysick, board member; and Heather Cramer, superintendent of schools

### Old Business:

- Teacher Handbook—The committee reviewed the teacher handbook once again. The handbook will be moved to the board as a development topic to receive feedback from the full board in regards to certain areas within the handbook.
- Coaching Handbook—The committee reviewed the final update of the handbook. The board will have the handbook as an agenda item at the July board meeting.

### New Business:

- Support Staff Handbook—Mrs. Cramer made one minor update in the handbook and will have it as an agenda item in July for approval.
- Staffing 2018-2019—Positions open—Food Service, Custodial—Mrs. Cramer updated the committee on the food service openings in the district. She also updated the committee on the custodial openings within the district.
- Support Staff Positions—Hiring three individuals—Mrs. Cramer will bring three individuals to the board that will be hired as instructional support for students.



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- Superintendent Contract 2018-2019—Mrs. Cramer updated the committee on the language adjustment that the board will decide on for the Superintendent contract for 2018-2019.
- Teacher Contracts 2018-2019—Mrs. Cramer updated the committee on the teacher contracts that will be ready for dispersal after approval in July. Mrs. Cramer updated that new calculations will be provided to the board for all teaching positions.
- 2018-2019 Athletic Passes—Mrs. Cramer discussed with the committee the idea of creating a different type of athletic pass than what has been used in the past. The committee discussed the options and will look for board guidance.
- Policy Review—NEOLA policy updates—The committee reviewed the updates to the policies and they will go to the full board for first reading in July.
- School Fees 2018-2019—The board reviewed the school fees for each building.
- JHE Student Handbook—The committee reviewed the handbook changes.
- Jr./Sr. High Student Handbook—The committee reviewed the handbook changes.
- Kids Club Handbook—The handbook was updated with dates only, all other areas will remain the same. The committee reviewed the information.
- Annual Notices—The committee reviewed the annual notices for the district.

X. Old Business: NA

XI. New Business

A. Buildings and Grounds:

1. Resolution #1624: Approval of Parking Lot Maintenance and Drainage Project

A motion was made by Dave Stryck and seconded by Steve Weinheimer to approve the following resolution:

**Approval of Parking Lot Maintenance and Drainage Project  
School Board Resolution  
#1624**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the bids for maintenance and repair of all parking lot and hard surface areas including repair of asphalt, resurfacing, and re-lining as well as the drainage project for the Jr./Sr High parking lot. The total project not to exceed \$62,000.00.

Approved 7-0 Roll Call Vote

2. Resolution #1625: Approval of Custodial 8 Hour Position

A motion was made by Barb May and seconded by Tracy Malterer to approve the following resolution:

**Approval of Full Time Custodial Position  
School Board Resolution  
#1625**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve Dennis Krueger to fill the full time custodial opening for the Hustisford School District.

Approved 7-0 Roll Call Vote

B. Personnel and Policy:

1. Resolution #1626: Approval of Support Staff Handbook

A motion was made by Jay Behnke and seconded by Lisa Bosse to approve the following resolution:

**Approval of Support Staff Handbook  
School Board Resolution  
#1626**

BE IT RESOLVED that the Board of Education of the Hustisford School

District does hereby approve the Support Staff Handbook for 2018-2019 as presented.

Approved 7-0 Roll Call Vote

2. Resolution #1627: Approval of Coaching Handbook

A motion was made by Tracy Malterer and seconded by Steve Weinheimer to approve the following resolution:

**Approval of District Coaching Handbook  
School Board Resolution  
#1627**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Hustisford School District Coaching Handbook as presented.

Approved 7-0 Roll Call Vote

3. Resolution #1628: Approval of Educational Assistants for 2018-2019

A motion was made by John Bohonek and seconded by Lisa Bosse to approve the following resolution:

**Approval of Educational Assistant Positions for 2018-2019  
School Board Resolution  
#1628**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the following individuals for educational assistant positions within the Hustisford School District.

Celina Signer  
April Marks  
Jillian Wroda-Geiter

Approved 7-0 Roll Call Vote

4. Resolution #1629: Approval of First Reading of NEOLA Policy Updates

A motion was made by Tracy Malterer and seconded by Barb May to approve the following resolution:

**Approval of First Reading of Updated Policies  
School Board Resolution  
#1629**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the first reading of the policies presented.

Approved 7-0 Roll Call Vote

5. Resolution # 1630: Approval of School Fees for 2018-2019

A motion was made by Barb May and seconded by Lisa Bosse to approve the following resolution:

**Approval of School Fees for the 2018-2019 School Year  
School Board Resolution  
#1630**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the following school fees for the 2018-2019 school year.

Elementary School Fees:

4K Fee: \$20.00

5K-5<sup>th</sup> Grade Fee: \$35.00

Assignment notebook (Grades 2-5): \$3.50

Jr./Sr. High Fees



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**Required Items for Tech. Ed & Phy. Ed/Athletics**

|            |   |        |
|------------|---|--------|
| (6 - 12th) | Safety Glasses (if from home, must be ANSI Z87.1 certified) | \$5.00 |
| (6 - 12th) | Physical Education Gym Lock (must be school issued)         | \$7.00 |

**Class Dues**

|        |            |         |
|--------|------------|---------|
| (6th)  | Class Dues | \$5.00  |
| (7th)  | Class Dues | \$5.00  |
| (8th)  | Class Dues | \$10.00 |
| (9th)  | Class Dues | \$15.00 |
| (10th) | Class Dues | \$20.00 |
| (11th) | Class Dues | \$25.00 |
| (12th) | Class Dues | \$30.00 |

**General School Fees**

|             |                |         |
|-------------|----------------|---------|
| (6 - 8th)   | School Fee     | \$35.00 |
| (9 - 12th)  | School Fee     | \$50.00 |
| (10 - 12th) | Parking Permit | \$50.00 |

**Individual Course Fees**

|            |  |                             |
|------------|--|-----------------------------|
| (6-8th)    | Art and Tech Ed.                                   | \$10.00                     |
| (9 - 12th) | Art (each course)                                  | \$10.00                     |
| (9 - 12th) | Tech Ed  | \$25.00                     |
| (9 - 12th) | Culinary Arts (Foods 1 & Foods 2 & Flavors of Wis) | \$30.00                     |
|            | (Food & Travel)                                    | \$10.00                     |
| (12th)     | Physics  | \$65.00                     |
| (6 - 12th) | Band (Instrument Rental)                           | Dependent upon Availability |
|            | \$60/Year for wind instruments                     |                             |
|            | \$30/Year for percussion                           |                             |
|            | \$25/Semester for secondary instrument usage       |                             |

**Co-Curricular Fees**

**(For all athletics, drama, forensics, mock trial, & solo and ensemble)**

|            |                    |          |
|------------|--------------------|----------|
| (7 - 8th)  | One Time Fee       | \$20.00  |
| (9 - 12th) | 1st Activity       | \$30.00  |
| (9 - 12th) | 2nd Activity       | \$10.00  |
| (9 - 12th) | 3rd Activity       | \$10.00  |
|            | Individual Maximum | \$50.00  |
|            | Family Maximum     | \$100.00 |

Student Planner                      \$2.00

|                 |         |       |         |
|-----------------|---------|-------|---------|
| Athletic Passes |         |       |         |
| Student (K-8)   | \$20.00 | Adult | \$40.00 |
| Family          | \$75    |       |         |





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Approved 7-0 Roll Call Vote

7. Resolution #1631: Approval of District Annual Notices

A motion was made by Jay Behnke and seconded by Lisa Bosse to approve the following resolution:

Approval of District Annual Notices
School Board Resolution
#1631

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Annual Notices for the 2018-2019 School Year. Approved 7-0 Roll Call Vote

8. Resolution #1632: Approval of High School Volleyball Coaches for 2018—Tabled to 7/23/18

C. Business and Finance

1. Resolution #1633: Approval of 2018-2019 Teacher Contracts

A motion was made by Steve Weinheimer and seconded by Tracy Malterer to approve the following resolution:

Approval of Teacher Contracts for 2018-2019
School Board Resolution
#1633

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve salary increases and working agreements as well as placement onto the compensation grid for the following teachers for the 2018-2019 school year as presented

- KRISTEN ANGLEMYER
BRIAN BISCHOFF
TAYLOR BURNS
LORI COLLIEN
HOLLY DALEY
BRUCE HAAN
NIIKI HAKALA
JAIME HARDGROVE
GWEN HENNING
ERIN HENSLER
BRANDON HOLTZ
COURTNEY HOWELL
HENRY ISABELLE
DAVID JASPERSON
MATTHEW JONES
ANNE KLOMBERG
CURTIS KOCH
MEGAN LOVE
JENNIFER NETTESHEIM
JODIE NEU
JOY PAMPERIN
KIM PORZKY
ANDREW POWERS
JASON REIMES
EMMA SAWDEY
TONY SCALLON
TAMMY SCHELLPFEFFER
JAYNE SCHUETT
MEGAN SOLDNER
MICHELLE STEWART
RACHEL WEINHEIMER
SUZANNA WELLS-DIXON
DAWN WOHLING
SCOTT WOHLING

Approved 7-0 Roll Call Vote

2. Resolution #1634: Approval of Athletic Trainer Contract for 2018-2019

A motion was made by Barb May and seconded by John Bohonek to approve the following resolution:

Approval of Athletic Trainer Contract
School Board Resolution
#1634

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the athletic training contract with Froedtert Hospital for the 2018-2019 School Year. Approved 7-0 Roll Call Vote

3. Resolution #1635: Approval of 2018-2019 Milk Bid

A motion was made by Lisa Bosse and seconded by Tracy Malterer to approve the following resolution:

Approval of District Milk Bid for 2018-2019
School Board Resolution
#1635

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the milk bid from Kemps for the 2018-2019 school year as presented. Approved 7-0 Roll Call Vote

4. Resolution #1636: Approval of Youth Football Funding for the 2018 School Year at 100%

A motion was made by Steve Weinheimer and seconded by Lisa Bosse to approve the following resolution:

Approval of Youth Football Program for 2018
School Board Resolution
#1636

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve funding the Hustisford/Horicon 7th and 8th Grade Youth Football program as a cooperative program for the 2018 season. Approved 7-0 Roll Call Vote

5. Resolution #1637: Approval of Bussing Contract for 2018-2020

A motion was made by Lisa Bosse and seconded by Steve Weinheimer to approve the following resolution:

Approval of Bussing Contract for 2018-2020
School Board Resolution
#1637

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the bussing contract with Schultz Bus Service for the 2018-2020 school years as presented.

Approved 7-0 Roll Call Vote

6. Resolution #1638: Approval of Lease for District Copy Machines and Printing and Maintenance

A motion was made by Jay Behnke and seconded by Tracy Malterer to approve the following resolution:

Approval of Lease for Copy Machines, Printing, and Maintenance
School Board Resolution
#1638

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the lease, printing, and maintenance program with Ross Imaging as presented. Approved 7-0 Roll Call Vote

7. Resolution #1639: Approval of CESA 6 Contract for 2018-2019

A motion was made by Lisa Bosse and seconded by Jay Behnke to approve the following resolution:

Approval of CESA 6 Contract for Services for 2018-2019
School Board Resolution
#1639

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the contract for services for CESA 6 for the 2018-2019 school year as presented. Approved 7-0 Roll Call Vote

8. Resolution #1640: Approval of Johnson Controls Service Contract for 2018-2019

A motion was made by Steve Weinheimer and seconded by John Bohonek to approve the following resolution:



**Approval of Johnson Controls Service Agreement  
School Board Resolution  
#1640**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the service agreement with Johnson Controls Service Agreement for the 2018-2019 School Year in the amount of \$14,966.00. Approved 7-0 Roll Call Vote

D. Curriculum and Technology

1. Resolution # 1641: Approval of Math Purchase and Update for John Hustis Elementary

A motion was made by Barb May and seconded by Tracy Malterer to approve the following resolution:

**Approval of Math Purchase and Update Agreement for John Hustis Elementary  
School Board Resolution  
#1641**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the purchase of a three year agreement for Math Expressions at John Hustis Elementary for yearly updates and replenishment of materials in the amount of \$15,250.85.

Approved 7-0 Roll Call Vote

2. Resolution #1642: Approval of JHE Student Handbook

A motion was made by Tracy Malterer and seconded by Barb May to approve the following resolution:

**Approval of JHE Student Handbook  
School Board Resolution  
#1642**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve John Hustis Elementary Student Handbook for the 2018-2019 school year as presented. Approved 7-0 Roll Call Vote

3. Resolution #1643: Approval of Jr./Sr. High Student Handbook

A motion was made by Jay Behnke and seconded by Lisa Bosse to approve the following resolution:

**Approval of Jr./Sr. High Student Handbook  
School Board Resolution  
#1643**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Jr./Sr. High Student Handbook for the 2018-2019 School year as presented. Approved 7-0 Roll Call Vote

4. Resolution #1644: Approval of 2018-2019 Kids Club Handbook

A motion was made by John Bohonek and seconded by Jay Behnke to approve the following resolution:

**Approval of 2018-2019 Kids Club Handbook  
School Board Resolution  
#1644**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the 2018-2019 Kids Club Handbook as presented. Approved 7-0 Roll Call Vote

5. Resolution #1645: Approval of Academic Standards

A motion was made by Lisa Bosse and seconded by Tracy Malterer to approve the following resolution:

**Approval of Academic Standards  
School Board Resolution  
#1645**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the adoption of the following academic standards in reading/writing/language arts, mathematics, science, geography, and history for use in grades K – 12 in the Hustisford School District during the 2018 – 2019 school year and the parental notice relating to these standards as presented below pursuant to:

**Wisconsin State Statute 120.12 (13) Declaration of educational standards.** (a) *Annually, prior to the beginning of the school term, notify the parents and guardians of pupils enrolled in the school district of the pupil academic standards, adopted under s. 118.30 (1g) (a) 1., that will be in effect for the school year. The school board may provide the notice required under this paragraph electronically, including by posting the notice or a link to the pupil academic standards on the school district's Internet site.* (b) *Annually, include as an item on the agenda of the first school board meeting of the school year a notice that clearly identifies the pupil academic standards adopted by the school board under s. 118.30 (1g) (a) 1. that will be in effect for the school year.*

**Reading/Writing/Language Arts:**

*Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science, and Technical Education* – These standards cover literature, informational text, foundational skills, writing, speaking and listening, language, and literacy in history/social studies, science, technical subjects, and writing. Reading/writing/language arts standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/ELA-Literacy/>

**Mathematics:**

*Common Core State Standards for Mathematics* – These standards cover counting and cardinality, operations and algebraic thinking, number and operations in base ten, number and operations – fractions, measurement and data, geometry, ratios and proportional relationships, the number system, expressions and equations, functions, and statistics and probability. Mathematics standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/Math/>

**Science:**

*Wisconsin Model Academic Standards for Science and Next Generation Science Standards* – The State of Wisconsin adopted model academic standards a number of years ago that form the foundation of science education in many areas. These standards are benchmarked for grades 4, 8, and 12. The Next Generation Science Standards are a relatively new set of standards for science education that were developed through a collaboration of states to provide rich content and practices to provide all students with an internationally-benchmarked science education.

<http://dpi.wi.gov/science/standards>

<http://www.nextgenscience.org/>

**Geography:**

*Wisconsin Model Academic Standards for Social Studies (Geography)* - The State of Wisconsin adopted model academic standards a number of years ago that form the foundation for social studies education, including geography. The social studies standards include strands that cover behavioral sciences, economics, geography, history, and political science. These standards are benchmarked for grades 4, 8, and 12.

<http://education.nationalgeographic.com/national-geography-standards/>

**History:**

*Wisconsin Model Academic Standards for Social Studies (History)* - The State of Wisconsin adopted model academic standards a number of years ago that form the foundation for social studies education, including history. The social studies standards include strands that cover behavioral sciences, economics, geography, history, and political science. These standards are benchmarked for grades 4, 8, and 12.

[http://cal.dpi.wi.gov/cal\\_ss-standards](http://cal.dpi.wi.gov/cal_ss-standards)

**Notice to Parents/Guardians Regarding the Use of Academic Standards for All Students in Grades K – 12 for the 2018 – 2019 School Year**

**Wisconsin State Statute 120.12 (13) Declaration of educational standards.**



## Regular Board of Education Meeting Minutes

Monday July 16, 2018

The Hustisford School District Board of Education has adopted academic standards for use in the 2018 – 2019 school year for all students in grades K – 12 in reading/writing/language arts, mathematics, science, geography, and history. A description of these standards and access to them can be found below.

### Reading/Writing/Language Arts:

*Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science, and Technical Education* – These standards cover literature, informational text, foundational skills, writing, speaking and listening, language, and literacy in history/social studies, science, technical subjects, and writing. Reading/writing/language arts standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/ELA-Literacy/>

### Mathematics:

*Common Core State Standards for Mathematics* – These standards cover counting and cardinality, operations and algebraic thinking, number and operations in base ten, number and operations – fractions, measurement and data, geometry, ratios and proportional relationships, the number system, expressions and equations, functions, and statistics and probability. Mathematics standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/Math/>

### Science:

*Wisconsin Model Academic Standards for Science and Next Generation Science Standards* – The State of Wisconsin adopted model academic standards a number of years ago that form the foundation of science education in many areas. These standards are benchmarked for grades 4, 8, and 12. The Next Generation Science Standards are a relatively new set of standards for science education that were developed through a collaboration of states to provide rich content and practices to provide all students with an internationally-benchmarked science education.

<http://dpi.wi.gov/science/standards>

<http://www.nextgenscience.org/>

### Geography:

*Wisconsin Model Academic Standards for Social Studies (Geography)* - The State of Wisconsin adopted model academic standards a number of years ago that form the foundation for social studies education, including geography. The social studies standards include strands that cover behavioral sciences, economics, geography, history, and political science. These standards are benchmarked for grades 4, 8, and 12.

<http://education.nationalgeographic.com/national-geography-standards/>

### History:

*Wisconsin Model Academic Standards for Social Studies (History)* - The State of Wisconsin adopted model academic standards a number of years ago that form the foundation for social studies education, including history. The social studies standards include strands that cover behavioral sciences, economics, geography, history, and political science. These standards are benchmarked for grades 4, 8, and 12.

[http://cal.dpi.wi.gov/cal\\_ss-standards](http://cal.dpi.wi.gov/cal_ss-standards)

Approved 7-0 Roll Call Vote

### XII. Informational/Discussion Items:

#### A. Tentative/Suggested Meetings/Events:

- *Buildings/Grounds – Monday, August 6, 2018, at 4:00 p.m.*
- *Policy/Personnel – Monday, August 6, 2018, at 5:00 p.m.*
- *Business/Finance – Tuesday, August 7, 2018, at 4:00 p.m.*
- *Curriculum/Technology – Tuesday, August 7, 2018, at 5:00 p.m.— Changed to Tuesday, August 14 at 9:00 AM*
- *August Regular Board Meeting: Monday, August 20, 2018, at 6:30 p.m.*

- *Building and Grounds—UNESCO ideation session for building audit—Thursday, August 9, 2018 at 3 pm.*
- *Special Board Meeting—July 23, 2018 at 6:30 pm*

### XIII. Closed Session

The board will enter into closed session pursuant to Wisconsin Statute 19.85 (1) (c) -- to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion Employee Compensation  
Superintendent Contract

A motion was made by Jay Behnke and seconded by Lisa Bosse to enter into closed session.

Approved 7-0 Roll Call Vote

### XIV. Return to Open Session

A motion was made by Jay Behnke and seconded by Lisa Bosse to return to open session (10:02 PM).

Approved 7-0 Roll Call Vote

### XV. Business and Finance

1. Resolution #1646: Approval of Superintendent Contract for 2018-2020

A motion was made by Dave Stryck and seconded by Barb May to approve the following resolution

#### Approval of Superintendent Contract for 2018-2020 School Board Resolution #1646

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve a two-year contract with Heather Cramer -- Superintendent of Schools for the Hustisford School District from July 1, 2018 through June 30, 2020.

Approved 7-0 Roll Call Vote

### XVI. Motion to Adjourn

A motion was made by Jay Behnke and seconded by Steve Weinheimer to adjourn at 10:05 pm.

Approved by Voice Vote

\_\_\_\_\_  
Heather J. Cramer, Superintendent of Schools – Recorder

\_\_\_\_\_  
Tracy Malterer - School Board Clerk





Special Board of Education Meeting Minutes  
Monday July 23, 2018

Regular Board of Education Meeting Minutes  
August 20, 2018

**I. Call to order**

The meeting was called to order by President John Bohonek at 6:30 pm.

**II. Roll call of members**

Board members signed the attendance roster at the start of the meeting. Members present: Dave Stryck, John Bohonek, Tracy Malterer, Steven Weinheimer, Barb May, Jay Behnke, and Lisa Bosse.

**III. Verification of public notice:** Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

**IV. Public Forum:** There was no public forum.

**V. Consent Agenda**

A motion was made by Steve Weinheimer and seconded by Jay Behnke to approve the **Consent Agenda as Presented**. Motion passed by roll call vote 7-0.

**VI. Regular Agenda**

A motion was made by Jay Behnke and seconded by Barb May to approve the **Regular Agenda as Presented**. Motion passed by voice vote.

**VII. New Business**

A. Policy and Personnel:

1. Resolution #1647: Approval of Volleyball Coaching Staff for 2018

A motion was made by Barb May and seconded by Steve Weinheimer to approve the following resolution:

**Approval of Volleyball Coaches for 2018  
School Board Resolution  
#1647**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the following coaches for volleyball as presented.

Varsity: Alan Capps

JV: Vanessa Jaeger

Passed 7-0 Roll Call Vote.

**VIII. Motion to Adjourn**

A motion was made by Steven Weinheimer and seconded by Tracy Malterer to adjourn. The motion passed on a voice vote. The meeting was adjourned at 6:37 pm.

Heather J. Cramer, Superintendent of Schools – Recorder

Tracy Malterer - School Board Clerk

**Regular Board of Education Meeting Minutes  
August 20, 2018**

**I. Call to order**

The meeting was called to order by President John Bohonek at 6:30 p.m.

**II. Roll call of members**

Board members signed the attendance roster at the start of the meeting. Members present: Jay Behnke, Dave Stryck, Tracy Malterer, John Bohonek, Lisa Bosse, Steve Weinheimer, and Barb May.

**III. Verification of public notice:** Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

**IV. Public Forum:** None

**V. Consent Agenda**

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

- A. Approval of Minutes of the Regular Board Meeting – July 16, 2018
- B. Approval of Special Board Meeting Minutes—July 23, 2018 and August 9, 2018
- C. Approval of Minutes from August 2018 Committee Meetings
- D. Approval of Financial Business: Approval of Bills (#39481 - #39552) Funds 10, 27, 38, 41, 50, 80
- E. Approval of Student Activity Accounts

A motion was made by Lisa Bosse and seconded by Barb May to approve the Consent Agenda items as presented. Motion passed 7 - 0 by roll call vote.

**VI. Regular Agenda**

A motion was made by Tracy Malterer and seconded by Jay Behnke to approve the Regular Agenda. Motion passed by voice vote.

**VII. Reports**

**A. Principals' Reports:**

**Mr. Bushey Reported:** Mr. Bushey reported that students and staff have worked on cleaning up the prop room. He updated the Board on Senior Project information. He listed his initiatives for the 2018-2019 school year. The staff will continue with ACT writing prompts. ACP will continue. Staff will be reading two books this year and discussing. The school will implement a buddy program for new students.

**Ms. Bell Reported:** Ms. Bell reported on JHE projected enrollments. She also discussed the Zones of Regulation Conference that several staff members attended. JHE PTC had their first meeting of the year. Registration is upcoming. Open House is August 29 from 4-6 pm. Youth Master Gardener Program is once again going to be at JHE.

**C. Athletic Director's Report:** Mr. Falkenthal reported on current team numbers. There are 17 total boys out for soccer, 7 are from Husty. There are 37 kids out for HS football, 15 are from Husty. There are 20 out for HS volleyball. Teams have all opened up play.

**D. Financial Director's Report:** Mr. Kiefer provided information to the board on revenue and expenses so far this year. He reported on DPI information that will be submitted. He updated employee leave balances. He is creating a new employee packet to help with paperwork and streamlining the process. He also updated all contracts to ensure September 15, 2018 payroll would be accurate.

**E. Superintendent's Report:** Mrs. Cramer reported that the district will apply for the second round of school safety grants. A school team met with Unesco to discuss the facilities plan. New copy machines were all installed and working great. Gappa securities will be doing the work to update all door locks in both buildings. Several new textbooks have come in and will be used this year. She reported that she has been busy monitoring summer maintenance projects. The district has done several interviews and hired several new individuals.

**VIII. Board Development:**

**A. Presentation from Student about Anti-Bullying—**Maria Noll presented on a club she entitled ETCH—Every Teen Can Help. This club would be a service group as well. This would be part of her senior project as well, but would benefit all students in the Jr./Sr. High.

**B. Class Size Update JHE—**Mrs. Cramer updated the board on class sizes at JHE. The second grade class is scheduled for one teacher with 24 students. The board indicated that the group should be split to accommodate needs within the room and reduce class sizes.

**IX. Committee Reports:**

**Building and Grounds Committee:** John Bohonek, Committee Chair reported on the August 6, 2018 meeting:

**Buildings and Grounds Committee Meeting  
Minutes of Monday, August 6, 2018**

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, August 6, 2018, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair; Steve Weinheimer, member; Kris Roeseler, District Maintenance Coordinator; John Kiefer, Finance Coordinator; and Heather Cramer, District Administrator



## Regular Board of Education Meeting Minutes

August 20, 2018

### New Business:

- Unesco update, planning for August 9 meeting: Mrs. Cramer updated the committee on the group that would be meeting with the team from Unesco.
- Update Kris Roeseler—Maintenance projects and schedule: Mr. Roeseler updated the committee on the projects being completed and those being worked on in the district. He also updated the committee on how the custodial team is doing on room and building prep. The water stations at the Jr./Sr. high and JHE have been installed. The Washer and Dryer hook-up at JHE are near completion. The grease trap project at the Jr./Sr. high is scheduled. The parking lots are in progress and we have been told they will be finished prior to community fair.
- Parking Lot Maintenance Project Update: The project has been started. Both contractors are on board. The completion date is scheduled to be prior to the community fair on August 23.
- Custodial Scheduling and Staffing: The committee discussed the current custodial staff and how to best utilize time. Mrs. Cramer and Mr. Kiefer will be meeting with Mr. Roeseler to go over scheduling.
- Building level updates/concerns—Projects in each building—Tiling the hallways at JHE was discussed. The large refrigerator at JHE is leaking and Mr. Roeseler was directed to contact Kaul to fix it.
- Air Conditioner at Jr./Sr. High: The compressor on the main air conditioning unit at the Jr./Sr. high failed and needs to be replaced.
- Classroom space update: Mrs. Cramer updated the committee on the space issues at both buildings. JHE will have to move art to being mobile again this year and if numbers rise enough a small project moving walls at JHE may be necessary to accommodate another classroom space. The Jr./Sr. high has exhausted all classroom spaces and are utilizing a conference room for a classroom. Mrs. Cramer indicated that they have also transformed two storage spaces into office spaces.
- Custodial Equipment—The floor scrubbing unit has failed and a new one needs to be purchased.
- School Safety Grant Update—Mrs. Cramer updated the committee on the school safety grant already received and also stated that she has entered an intent to apply for the second round of grants. New door locks will be installed as part of the first grant.

Curriculum and Technology Committee: Barb May, Committee chair reported on the August 14, 2018 meeting:

### Curriculum and Technology Committee Minutes of Tuesday, August 14, 2018

The **Curriculum and Technology Committee** of the Hustisford School District Board of Education met on Tuesday, August 14, 2018, at 9:00 a.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034

**Present:** Barb May, Chair; Jay Behnke, member; Fred Miller, Director of Technology; and Heather Cramer, Superintendent

### Old Business:

- Update from Fred Miller/Summer Projects—Director of Technology—Mr. Miller updated the committee on the various projects being completed throughout the summer. He also complimented the summer help that he has and has really appreciated all of her work. He is scheduling the servers to be switched over and will update as that nears. All new teacher laptops will be ready for the start of the school year.

### New Business:

- Social Studies Adoption Update—Mrs. Cramer updated the committee on the social studies books and materials that are being ordered for all students grades K-12. The materials should be here for the beginning of the school year.
- Senior Project Update—2018 and 2019—Mrs. Cramer updated that there is still one project waiting to be presented and that many students from the class of 2019 have already completed their hours and are on track with their senior projects.
- AP Biology Update/Texts—Mrs. Cramer updated the committee on the new AP Biology texts. The new class offering this year has 23 students enrolled.

- Enrollment Projections—Mrs. Cramer updated the committee on current enrollment numbers at JHE. There are several pressure points that need to be addressed in the lower grades. It was discussed how to handle these issues.

Business and Finance Committee: John Bohonek, Committee member reported on the August 7, 2018 meeting:

### Business and Finance Committee Meeting Minutes of Tuesday, August 7, 2018

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, August 7, 2018, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair; Lisa Bosse, Board Member; John Kiefer, Financial Manager; and Heather Cramer, District Administrator

### Old Business:

- Update from John Kiefer—Mr. Kiefer updated the committee on the current budget and budget projections. He also provided an update on several projects going on throughout the summer.

### New Business:

- Support Staff Compensation—The committee discussed support staff compensation and wanted to further investigate funding and what the costs to the district would be. The committee discussed the challenges of finding qualified individuals for the rate of pay that the district is at currently. The committee asked Mr. Kiefer and Mrs. Cramer to bring information to the board meeting to review.
- Food Service Program-- Mrs. Cramer updated the committee on the new hires for food service.
- Teacher hire for 2018-2019—Mrs. Cramer provided an update on class sizes at JHE. She indicated that she would be posting a position to alleviate overcrowding in the lower elementary grades. The committee discussed options for the various class sizes that are climbing in numbers.
- Audit Update—Mr. Kiefer updated the committee on the audit date for August. The auditors will be in the district for the first time on August 16.
- School Safety Grant Update—Mrs. Cramer updated the committee that she has submitted the intention to apply for the second round of grants for DOJ. The first money is being spent on film for front doors and new locks for doors. These items are scheduled for install, but will not be complete prior to the start of the school year.

Policy and Personnel Committee: Tracy Malterer, Committee Chair reported on the August 6, 2018 meeting:

### Personnel and Policy Committee Minutes from Monday, August 6, 2018

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, August 6, 2018, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Strynick, board member; and Heather Cramer, superintendent of schools

### Old Business:

- Teacher Handbook—Mrs. Cramer discussed with the committee the possibility of having the compensation committee discuss the teacher handbook area of retirement to hear from the group ideas for their ideas. The committee agreed that it is important to review this area with the compensation committee.

### New Business:

- Staffing 2018-2019—Positions possibly open—Teacher JHE—Mrs. Cramer updated the committee on the current class sizes in each of the grades at JHE. There are several classes that have grown and the committee discussed how to handle the class sizes. One position is currently posted for relief in first grade.
- Hiring of Food Service Assistant and Director—Mrs. Cramer updated the committee on the interview process and that hiring is moving along.



Regular Board of Education Meeting Minutes

August 20, 2018

- Policy Review—NEOLA policy updates—The committee discussed the policies and indicated that they were ready for them to move to the full board for approval.
- School Lunch Fees for 2018-2019—Mrs. Cramer indicated that Ms. Fitzsimmons ran the information prior to her retirement and it is determined that all lunch, breakfast, and milk prices will remain.
- Volunteer Handbook—Mrs. Cramer provided a copy of the new volunteer handbook for the committee to review. The committee recommended that it move forward to full board for approval.
- School Safety Grant Update—Mrs. Cramer updated the committee on the first school safety grant and that work is scheduled. She also indicated that she has placed the letter of intent for the second round of grants.
- Jr. High Volleyball Coach—Mrs. Cramer indicated that there was one applicant for MS volleyball.
- Support Staff Wage Discussion—Mrs. Cramer discussed the issue of support staff compensation with the committee. The full board will continue the discussion. The committee asked Mrs. Cramer and Mr. Kiefer to prep information for the next board meeting.

X. Old Business: NA

XI. New Business

A. Buildings and Grounds: NA

B. Personnel and Policy

1. Resolution #1655: Approval of Second Reading of NEOLA Policy Updates

A motion was made by Jay Behnke and seconded by Barb May to approve the following resolution:

**Approval of Second and Final Reading of Neola Policy Updates  
School Board Resolution #1655**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the second and final reading of the policies from Neola as presented. Approved 7-0 Roll Call Vote

2. Resolution #1656: Approval of Graduation Date for Class of 2019 as presented

The following motion died and Graduation remains as initially set on May 31, 2019.

3. Resolution #1657: Approval of District Volunteer Handbook as presented

A motion was made by Steve Weinheimer and seconded by Barb May to approve the following resolution:

**Approval of Volunteer Handbook  
School Board Resolution #1657**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the Volunteer Handbook for 2018-2019 as presented. Approved 7-0 Roll Call Vote

4. Resolution #1658: Approval of John Hustis Elementary Teachers

A motion was made by Tracy Malterer and seconded by Jay Behnke to approve the following resolution:

**Approval of Teacher for John Hustis Elementary School  
School Board Resolution#1658**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the hiring of a teacher for John Hustis Elementary School as presented.

Jon Roberts—Second Grade

Andrea Bornemann—First Grade

Approved 7-0 Roll Call Vote

C. Business and Finance—NA

D. Curriculum and Technology

1. Resolution #1659: Approval of Social Studies Curriculum K-12

A motion was made by Barb May and seconded by Steve Weinheimer to approve the following resolution:

**Approval of Social Studies Curricular Purchase K-12  
School Board Resolution #1659**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the following purchase of social studies materials for students K-12.

K-5 Social Studies—Pearson \$24,589.84

Grade 4 Wisconsin Social Studies—Wisconsin Historical Society \$1,674.14

6-12 Social Studies—McGraw Hill \$25,030.25

Approved 7-0 Roll Call Vote

2. Resolution #1660: Approval of AP Biology Texts

A motion was made by Barb May and seconded by Tracy Malterer to approve the following resolution:

**Approval of Purchase of AP Biology Texts  
School Board Resolution #1660**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the purchase of AP Biology textbooks as presented.

AP Biology Texts—Pearson \$4,747.32

Approved 7-0 Roll Call Vote

3. Resolution #1661: Approval of Technology Service Agreement with Camera Corner

A motion was made by Steve Weinheimer and seconded by John Bohonek to approve the following resolution:

**Approval of Technology Service Agreement with Camera Corner  
School Board Resolution #1661**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve

a technology service agreement with Camera Corner/Connecting Point in the amount of \$6,097.00. Approved 7-0 Roll Call Vote

XII. Informational/Discussion Items:

A. Tentative/Suggested Meetings/Events:

- Buildings/Grounds – Monday, September 10, 2018, at 4:00 p.m
- Policy/Personnel – Monday, September 10, 2018, at 5:00 p.m
- Business/Finance – Tuesday, September 4, 2018, at 4:00 p.m
- Curriculum/Technology – Tuesday, September 4, 2018, at 5:00 p.m.
- September Regular Board Meeting: Monday, September 17, 2018, at 6:30 p.m.

XIII. Closed Session

The board will enter into closed session pursuant to Wisconsin Statute 19.85 (1) (c) -- to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion Employee Compensation

A motion was made by Lisa Bosse and seconded by Jay Behnke to enter into closed session. Entered into closed session at 7:43 pm.

Approved 7-0 Roll Call Vote

XIV. Return to Open Session

A motion was made by Barb May and seconded by Jay Behnke to return to open session (8:11 PM). Approved 7-0 Roll Call Vote

XV. Motion to Adjourn

A motion was made by Steve Weinheimer and seconded by Lisa Bosse to adjourn at 8:11 pm. Approved by Voice Vote.

Heather J. Cramer, Superintendent of Schools – Recorder

Tracy Malterer - School Board Clerk







## Early Childhood Screening

Hustisford Community  
Library  
Wednesday, October 17, 2018

11:00 am—12:00 pm

The Hustisford Public Schools will be conducting an early childhood developmental screening for all children:

\*born between September 1, 2015 and September 1, 2016

**AND**

\*currently residing in the Hustisford School District  
(Any district child between the ages of 2-4 is welcome to participate)

The Hustisford School District is collaborating with the Hustisford Community Library during preschool library time to provide early childhood screening. Parents with children between the ages of 2-3 that are listed on the district census will be mailed an Age and Stages Questionnaire (ASQ) to complete and return to the school.

Parents will have an opportunity to meet with school professionals to review aspects of their child's developmental progress and to determine if there are needs for any further evaluation or intervention. Information regarding community resources will also be provided.



It is important that parents not receiving a questionnaire through the US mail, contact Renee Donegon at John Hustis Elementary School to receive information and a questionnaire for the screening by October 12. Parents can contact John Hustis Elementary School at 920.349.3228 between the hours of 7:30AM and 3:00PM.

If you and your child are unable to attend the preschool library hour on Oct. 17, please contact Terri Kreitzman, Director of Special Education or Dena Serwe, School Psychologist at 349-3261 if you have concerns or questions about your child's development.

We look forward to meeting you and for this opportunity to learn more about your child.





## Community Education

Thank you to everyone who attended this year's Community Fair! It was another successful event. Many vendors were here displaying information about their organization, business, or club. We were entertained by Jason Love, and ate good food served by Hustisford volleyball and soccer clubs.

The fall session for the Fitness Center start soon. Get your memberships now! Only \$50 for the first semester. You can also visit daily for only \$3.

Hours: Monday-Friday 6:30-8:00 AM

Monday-Thursday 5:30- 8:00PM

Don't miss the opportunity for your son or daughter to participate in the dance program. Registration will close soon. Contact [ce@hustisford.k12.wi.us](mailto:ce@hustisford.k12.wi.us) if your are interested.



### LIGHTS ON AFTER SCHOOL-PUMPKIN CARVING/ DECORATING

October 25, 2018 from 6-7:30PM at Hustisford High School.

Come together with one million Americans at more than 8,000 events to celebrate the 18th annual Lights On Afterschool ~~~ A nationwide event celebrating afterschool programs and their important role in the lives of children, families and communities!!!

Bring you pumpkins-I'll have **SOME** carving tools (You can bring your own safe tools too) And some decorations to get your pumpkins ready for Halloween. Let me provide supplies and clean up the mess for you!!

I'll even provide a snack!!

register at [ce@hustisford.k12.wi.us](mailto:ce@hustisford.k12.wi.us) or

call 920-349-8109 ext.239

### Pallet Holders

November 3,2018

9:00-noon fee \$25.00

Hustisford High School

Register at  
[ce@hustisford.k12.wi.us](mailto:ce@hustisford.k12.wi.us)

Need a place to add a bouquet to your décor? Maybe something just to hold "stuff?" Come to the class where we re-purpose pallets into holders. Everything you need will be provided. (florals not included) These make awesome fall decorations that can be changed for the seasons, gifts, or just for you! Bring your friends and you coffee!



### Walking

It's that time of year again where the weather get colder and wetter. You can still get you heart pumping and stay warm while you walk! Walk the hall of the high school from 6:30-7:30 am or 3:30-7:00pm. Please fill out a registration found between the front doors on the bulletin board. Turn it into the office or put it in the back of the pocket of forms. Questions? Contact [ce@hustisford.k12.wi.us](mailto:ce@hustisford.k12.wi.us)



### Pallet Pumpkins

October 27, 2018

Hustisford High School

9:00-noon

\$25.00 each

Come to create a charming Fall decoration. Pumpkins will be assembled you do the painting and decorating. All the supplies you will need as well as instructions and assistance will be provided. To register, contact [ce@hustisford.k12.wi.us](mailto:ce@hustisford.k12.wi.us) or Call 920-349-8109 ext.239



## Greetings from Jr./Sr. High School Principal Mr. Clint Bushey

## John Hustis Elementary Update By Margaret Bell - Principal

I hope you are enjoying a wonderful summer with family and friends. The fall sports season has already begun and final preparations for the start of school are nearly complete. On behalf of the administration, faculty and staff, we look forward to having an excellent year with the students.

The goal of this monthly newsletter is to keep parents and students informed of high school events and other critical information. The information in this newsletter is integral to your child's success so please read its contents regularly and review it with your student. The amount of information might be overwhelming at times, but should you have any questions please contact the Jr. / Sr. High School so our staff can assist you.

As with every start to school, Husty has some new staff members for the upcoming school year. Joining our teaching staff will be: Cierra Essock (Agriculture Education), Nichole Miller (Mathematics Teacher), Dena Serwe (District School Psychologist), April Marks ( Jr. / Sr. High Special Education Aide), Jillian Wroda-Geiter (Elementary and Jr./ Sr. High Special Education Aide), Celina Signer (Library Aide), and Jason White (Food Service Director). The administrative staff is very excited to have these highly qualified teachers and aides join our staff. I am sure they will blend in well with Hustisford Jr. / Sr. High School's outstanding team of educators. The start of school is always an exciting and hectic time for students and parents. The school campus is filled with teenage drivers and safety is paramount. As always, please model safe driving practices and talk with your student about the importance of safe driving so we can maintain the safest campus possible for students, parents, and all staff members. Please observe the 15mph speed limit while on school grounds.

I hope you had a wonderful summer! Here at JHE we have been busy getting ready for the first day of school. This truly is a fun time of the year in an elementary school. The floors shine, the teachers are back and getting their classrooms ready. We are all very excited to see the children walk through the doors!

We welcome many staff changes this year. Including two new teachers to the building! Our new teachers are Ms. Bornemann in first grade and Mr. Roberts in second grade. You will also see that Mrs. Hensler moved from second grade to first grade, and Mrs. Schellpfeffer is in second grade. We also welcome Mrs. Signer, Mrs. Beavers, Mrs. Wroda-Geiter, and Mrs. Serwe to the John Hustis family. We are glad to have them here!

While the inside of the school has made the transformation from summer to fall, the gardens outside have transformed as well. Please feel free to check out the beautiful flower garden and bountiful vegetable garden in front of our school. Thank you Youth Master Gardeners for your planning, creating, and maintaining the gardens. As you know, it takes many hands to maintain two gardens.

Thank you to the Lions Club and everyone who helped "Stuff the Bus"! The school supplies donated help our kids all year long and are truly appreciated. Thank you as well to everyone who donated food and money during the Community Fair for the Falcon Birdseed Backpack Program. Falcon Birdseed Backpacks offer a supply of nutritious meals and snacks for children over their weekends free of charge. Many families were helped last year by the generous donations and we are grateful for their support again this year. We are so fortunate to live in such a kind, generous, and supportive community!

I am excited to see the kids in the building and get the school year started. We have so many fun activities planned. It's going to be a great year! Enjoy the last days of summer, and see you soon!



## Sports Calendars

Please visit our school website for all sporting event dates. Our website is [www.hustisford.k12.wi.us](http://www.hustisford.k12.wi.us) - Family Resources—Calendars—Athletics.

If you have any questions please contact the high school office at 920-349-3261.



# FFA



Summer is always a busy time for many members of the FFA and 4-H Clubs. This year six members of the Hustisford FFA chose to enter some of their projects through FFA into the 2018 Dodge County Fair. Many other students chose to enter through their 4-H clubs. All Hustisford's students did a phenomenal job representing Hustisford.

## Hustisford FFA

Club/Chapter Booth – blue ribbon  
Club/Chapter Planter - blue

### **Cassidy Ewert – Hustisford FFA**

Registered Winter Heifer Calf - red  
Registered Spring Yearling Heifer - blue  
Registered 5+ Year Old Cow in milk – blue  
Sr. Dairy Showmanship - blue  
3 Stalks of Corn - pink

### **Kelsey Ewert – Hustisford FFA**

Grade Fall Heifer Calf - blue  
Registered Spring Yearling Heifer - red  
Grade 2 Year Old Cow in milk – blue  
Intermediate Dairy Showmanship - pink  
Wood Stencil Article - white

### **Ariona Hildebrandt – Hustisford FFA**

Beets - red  
Cucumbers, table slicers - pink  
Eggplant - blue  
Kohlrabi - red  
Peppers, blocky bell - white  
Peppers, hot - blue  
Summer squash, zucchini - white  
Tomatoes, red - pink  
Tomatoes, salad/cherry - pink  
Garden Box - white

### **Tianda Hildebrandt – Hustisford FFA**

Slice 2<sup>nd</sup> Crop Alfalfa - blue  
Slice 2<sup>nd</sup> Crop Alfalfa/Grass - red  
Corn Silage - blue  
Clay Article - white  
Sculpture - white  
Any Other Art Item - blue  
Any Other Clothing Item - blue

### **Andrew Maas – Hustisford FFA**

Jr. Dairy Goat Wether - blue  
Sr. Dairy Goat Wether - blue  
Novice Pet Goat - blue  
Novice 1<sup>st</sup> Year Exhibitor, Costume - blue  
Novice 1<sup>st</sup> Year Showmanship - blue  
3 Stalks Corn for Silage - white  
3 Stalks Corn for Grain - white  
Most Unique Corn Plant - blue  
4 Color Photos, Animals - red  
Enlarge Photo, Animals - pink

### **Melanie Onstad – Hustisford FFA**

Jr. Dairy Goat Wether - blue  
Sr. Dairy Goat Wether - blue

## Local 4-H Clubs

### **Sinissippi 4-H Club**

Club/Chapter Booth – blue  
Club/Chapter Planter - blue

### **Bryson Brusveen – Sinissippi**

Mammal Parts Poster - Cloverbud Participation  
Camera Pictures – Cloverbud Participation  
My Favorite Planet Poster – Cloverbud Participation  
Favorite Sport/Activity Poster – Cloverbud Participation

### **Timothy Golder II – Sinissippi 4-H**

Camera Pictures Same Mounted – Cloverbud Participation  
Paper Airplane you made – Cloverbud Participation  
Camera Pictures Different Mounted – Cloverbud Participation

### **Kadence Brusveen – Neosho Utopians 4-H**

Rabbits – Holland Lop Doe under 6 months – blue  
Rabbits – Netherland Dwarf – Doe over 6 months – blue  
Ceramics, Glazed transparent/translucent – blue  
Ceramic, Glazed any type - blue  
Cake Decorating, Beginner Cupcakes – blue  
Cake Decorating, Creative Beginner Cupcakes – blue  
Cake Decorating, Special Occasion Beginner - blue

### **Ariona Hildebrandt – Sinissippi 4-H**

Registered Fall Heifer Calf – white  
Registered Jr. 2 Year Old Cow – blue  
Registered Sr. 2 Year Old Cow – blue  
Registered 3 Year Old Cow – blue  
Registered 4 Year Old Cow – blue  
Intermediate Dairy Showmanship – red  
Green Beans – red  
Onions, Mature – white  
Clothing, Dress - blue

### **Chellie Hildebrandt – Sinissippi 4-H**

Registered Spring Calf – red  
Registered Winter Calf - pink  
Intermediate Dairy Showmanship - red

### **Tianda Hildebrandt – Sinissippi 4-H**

Registered Fall Calf – red  
Registered Jr. 2 Year Old Cow – red  
Intermediate Dairy Showmanship - red

### **Treyton Hildebrandt – Sinissippi 4-H**

Registered Spring Calf – red  
Jr. Dairy Showmanship – white

### **Nina Joeckel – Sinissippi 4-H**

Bee Exhibit - blue

### **Shane Joeckel – Sinissippi 4-H**

Pumpkin – pink  
Homemade Game/Toy – blue  
Lego, Single Model from a Kit - blue

### **Maddux Lang – Sinissippi 4-H**

Cucumbers, Table Slicers – white  
Peppers, any other Sweet – white  
Peppers, Hot – pink  
Summer Squash, Zucchini – pink  
Tomatoes, 1-3 inch red – white  
Tomatoes, +3 inches – white  
Tomatoes, Salad/Cherry - white

### **Ethan Maas – Sinissippi 4-H**

Market Hogs, Crossbreed – blue  
Market Hogs, Crossbreed – red  
Intermediate Swine Showmanship - blue

### **Samantha Maas – Sinissippi 4-H**

Market Beef Steer – blue  
Market beef steer – red  
Jr. Beef Yearling Heifer - - blue  
Sr. Beef Showmanship - white

### **Milana Malterer – Sinissippi 4-H**

Drawing, Crayon/Pastels – blue  
Painting, acrylic – blue  
Music, Vocal Solo at Fair – blue

### **Colin Wagner – Mayville Lucky Clovers 4-H**

Market Dairy Beef Steer – white  
Any other Breed Jr. Yearling Heifer Beef – red  
Grade/Crossbreed Jr. Yearling Heifer Beef – blue  
Intermediate Beef Showmanship – pink  
Leathercraft – blue

### **Madison Wagner – Mayville Lucky Clovers 4-H**

Market Hog, Crossbreed – pink  
Junior Swine Showmanship – red  
Leathercraft - blue





## Dodge County Fair

### **Dodge County Holstein Futurity**

**Tristin Bischoff** – 16th  
**Cassidy Ewert** – 13th  
**Ariona Hildebrandt** – 6th  
**Tianda Hildebrandt** – 20th

**Dodge County Dairy Youth Auction Participants** – Kelsey Ewert, Ariona Hildebrandt, Tianda Hildebrandt

Several Hustisford students also entered projects and performed at the **WI State Fair**

**Milana Malterer** – State FFA Choir

### Junior Dairy Show

**Cassidy Ewert** – Aged Holstein Cow – 1<sup>st</sup> place  
 Holstein Spring Yearling – 10<sup>th</sup> place

### Junior Swine Show

**McKayla Maas** – Crossbred Breed – 10th  
 Yorkshire Barrow – 4th

### Holstein Dairy Futurity

**Ariona Hildebrandt** – 10<sup>th</sup> place and Best Dressed Female

Congratulations to **everyone** that exhibited at the fairs this summer!

We are sad to say that the end of the Dodge County Fair represents the nearing of summer vacation. Best Wishes in the upcoming year. We hope this year is as rewarding and successful as this past year.

## **WELCOME**

We are excited to have Ms. Cierra Essock as our Agricultural Education teacher this year! Her classes include: two middle school Intro to Ag courses, an 8th grade Animal Science, Wisconsin Ecology, Vet Science, and Animal Science. She also will serve as a co-advisor of the FFA with Fay Hildebrandt. Ms. Essock is very passionate about agriculture and is honored to teach our Husty Falcons about ag this school year!

The first activity the Hustisford FFA has done, is decorate a window downtown for Homecoming. Future events include attending leadership workshops and a trip to Indiana for the National FFA Convention.



**Non-Discrimination:** The Hustisford School District does not discriminate on the basis of age, race, color, sex, national origin, ancestry, religion, creed, pregnancy, marital or parental status, gender, sexual orientation (including transgender status, change of sex or gender identity), homelessness status, physical, emotional, or learning disability/handicap, in its curricular, career and technical education programs, co-curricular programs, student services, recreational or other programs and activities, or in admissions or access to programs or activities offered by the school district.

All career and technical education opportunities are offered on a nondiscriminatory basis and are open to all students in the Hustisford School District. These programs include offerings in business education, technical education, and family and consumer education.

The Hustisford School District will make reasonable accommodation of a student's sincerely held religious beliefs with regard to academic requirements. The Superintendent of Schools may be contacted regarding non-discrimination issues. He/she can be reached at: Superintendent of Schools, Hustisford School District, 845 South Lake Street, Hustisford, WI 53034 (920-349-8109). (School Board Policies - 1422, 2260, 3122, & 4122)

### **NOTICE IS HEREBY GIVEN**-----that the School District of **HUSTISFORD**, pursuant to the U.S. General Education

provisions Act and the Wisconsin Pupil Records Law, (State Statute 118.125) declares the following to be "directory information" as provided in said laws, and information relating to students may be made public if said information is in any of the following categories.

"Directory Data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received and the name of the school most recently previously attended by the student.

Also the district discloses "directory data" without consent, unless the parent notifies the district that it may not be released without prior parental consent. Such notification must be given the District within fourteen (14) days of publication of the Notice.

### **STUDENT RELIGIOUS ACCOMMODATIONS**

The Hustisford School District will provide reasonable accommodations for students with sincerely held Religious beliefs as they relate to academic requirements. Requests regarding such accommodations must be addressed to the student's respective school principal. If the requested accommodation is not made and an appeal is required regarding such a request, this appeal must be filed in writing to the district administrator. A decision will be provided regarding the appeal within ten (10) working days. If following the appeal, the accommodation is still unresolved; the matter may be appealed directly to the Board of Education. The BOE will address the unresolved accommodation request at its next regularly scheduled meeting.





# ANNUAL NOTICES

## NOTICE OF CHILD FIND ACTIVITY

The Hustisford School District is required to locate, identify, and evaluate all resident children with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find.

This agency conducts the following child find activities each year. Developmental screening of preschool children is conducted with the use of Ages & Stages Questionnaires (ASQ-3) and developmental checklists to help track of children's development. The questionnaire includes questions about children's communication, gross motor, fine motor, problem solving, & personal-social skills. Information is used to provide the parent with a profile of their child's current development and to provide suggestions for follow-up activities. Professionals are available to discuss the questionnaire and observe children at scheduled preschool screening opportunities 2-3 times per year. The information from screening is also used to determine whether a child should be evaluated for a suspected disability. When school staff reasonably believes a child is a child with a disability, they refer the child for evaluation by a school district Individualized Education Program (IEP) team. Dates for screening opportunities will be posted in local newspapers and the district newsletter. Universal screening tools and RtI practices are used to screen and monitor school age children.

This notice informs parents of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in child find activities. Parents, teachers, and other professionals provide information to the school related to the child's academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record. Pupil records include records maintained in any way including, but not limited to, computer storage media, video, and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are not pupil records.

The school district maintains several classes of pupil records.

- "Progress records" include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.
- "Behavioral records" include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers' records, and other pupil records that are not "progress records." Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parent when pupil records are no longer needed to provide special education. At the request of the child's parents, the school district destroys the information that is no longer needed.
- "Directory data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received and the name of the school most recently previously attended by the student.
- "Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to

- Participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.

**The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and Section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age ("eligible students") the following rights with respect to education records:**

- **The right to inspect and review the student's education records within 45 days of the receipt of the request.** Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where file records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent or eligible student a copy of the behavioral records. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.
- **The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.** Parents or eligible students may ask the Hustisford School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- **The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that FERPA and state law authorize disclosure without consent.** The exceptions are states in 34 CFR 99.31 and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also the district discloses "directory data" without consent, unless the parent notifies the district that it may not be released without prior parental consent.



# ANNUAL NOTICES

- **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.** The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

## **Annual Notice of Special Education Referral and Evaluation Procedures**

**Upon request, The Hustisford School District is required to evaluate a child for eligibility for special education services.** A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individual Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies and evaluates all children who are enrolled by their parents in private (including religious) schools, elementary schools, and secondary schools located in the school district

**A physician, nurse, psychologist, social worker or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to report the child, including a homeless child, to the school district in which the child resides.** Before referring the child, the person making the referral must inform the child's parent that the referral will be made. The referral must be in writing and include the reason why the person believes the child is a child with a disability.

Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Terri Kreitzman, Director of Special Education, Hustisford School District, at 920-349-8109, or by writing her at P.O. Box 326, Hustisford, WI 53034.

**Published annually in September Newsletter**

## **Special Education: Special Needs Scholarship Program (SNSP)**

The Special Needs Scholarship Program (SNSP) allows a student with a disability who meets certain eligibility requirements to receive a state-funded scholarship to attend a participating private school. The Special Needs Scholarship Program is governed by Wisconsin Statute 115.7915 and Wisconsin Administrative Code Chapter PI 49. Additional information about the program is available on the Wisconsin Department of Public Instruction website.

## **Student Assessment Information**

Parents of students attending any school receiving Title I program funds may request information regarding any state or local school district policy regarding student participation in any assessments mandated by law and by the District. Parents may excuse their child from taking the state-mandated examinations in grades 4, 8, 9, 10, and 11. There is no parental right to opt their child out of the civics test required for high school graduation under Section 118.33(1m) of the State Statutes

## **Directory Data/Information**

The Board designates as student "directory data/information": a student's name; address; telephone number; date and place of birth; photograph; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; school attended, date of graduation; or awards received.

Except as otherwise provided, directory data may be disclosed to any person (other parents, planning parties, post-secondary institutions, military recruiters, etc.) after the school has: (a) notified the adult student or parent, legal guardian or guardian ad litem of a minor student of the categories of information which it has designated as directory data with respect to each student, (b) informed such persons that they have 14 days to inform the school that all or any part of the directory data may not be released without their prior consent, and (c) allowed 14 days for such persons to inform the school, in writing, of all the directory data items they refuse to permit the District to designate as directory data about that student. The District will not release directory data earlier than 14 days after the initial written notice to the adult student or parent or guardian or after the District has been restricted from doing so by any of those parties. This notice serves as notification of the District's plan to release directory data as permitted in this policy. (School Board Policy - 8330)

## **Education of Homeless Children**

The McKinney-Vento Act defines homeless children and youth as:

- Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:
  - sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
  - living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations
  - living in emergency or transitional shelters
  - abandoned in hospitals
  - living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
  - living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
  - migratory children who qualify as homeless because the children are living in circumstances described above

Additional information on notices may be found on the District's website at [www.hustisford.k12.wi.us](http://www.hustisford.k12.wi.us)



# OCTOBER 2018

Sun

Mon

Tue

Wed

Thu

Fri

Sat



1  
WG Nachos with Meat and Cheese, Salsa, Onions, Refried Beans  
Corn & Fruits  
Veggies

2  
Hot Ham and Cheese on WG Bun, Mustard/Special Sauce BBQ  
Oven Baked Beans

3  
Pizza  
Seasoned Carrots  
Sweet Potato Applesauce

4  
Burgers on WG Bun with Toppings  
Mixed Fruits & Veggies

5  
WG French Toast Sticks  
Sausage Links  
Applesauce and Syrup

7

8  
Chicken Nuggets  
BBQ Sauce  
Mashed Potatoes/Gravy  
Creamy Cole Slaw

9  
Jason's  
Choice of the Day!  
Surprise!

10  
Pizza Dippers  
Marinara Sauce  
Seasoned Green Beans  
Fruit

11  
Mac N Cheese W/Ham Beans  
Juice Box  
Applesauce

12  
**NO SCHOOL TODAY**  
**Professional Development Day!**

13

14

15  
Pizza  
Carrots Mixed With Peas  
Fruits Galore

16  
**TACO TUESDAY**  
WG Shell Lettuce/Cheese  
Salsa/Onions/Beans

17  
Mini Corn Dogs  
Potato Salad or  
WG Sun Chips  
Fruits and Veggies

18  
Cheese Burger on  
WG Bun  
Onion/Pickles  
Kernel Corn

19  
Chili, Cheese  
WG Crackers  
Chili Beans  
Fruits

20

21

22  
Chicken Patty on  
WG Bun  
Black Beans  
Green Beans  
Fruits

23  
BBQ Pork on  
WG Bun  
Seasoned Wedges  
Carrots  
Mixed Fruit  
Celery W/Peanut Butter

24  
Ham & Turkey W/Cheese on  
WG Bread  
Potato Salad  
Creamy Cole Slaw  
Applesauce

25  
Chicken Pot Pie  
W/WG Biscuits  
Veggies  
Peaches and Assorted  
Fruit

26  
Mac n Cheese  
Baked Beans BBQ  
Peas  
Juice Box or  
Fruit Choice

27

28

29  
Grilled Chicken Nuggets  
BBQ Sauce  
Mashed Potatoes  
Gravy

30  
Burger/Cheese  
WG Bun  
Onions, Pickles  
Sweet Golden Corn

31  
Chili with WG Crackers  
Kidney Beans  
Veggies  
Fruits

31  
**HAPPY HALLOWEEN!**

6

**MILK CHOICES: 1% WHITE, SKIM CHOCOLATE & WHITE, SKIM STRAWBERRY ON FRIDAYS!**  
**FRUIT CHOICES DAILY: FRESH & CANNED IN LIGHT SYRUP**  
**RAW VEGGIES & GARDEN SALAD OFFERED DAILY!**  
**BREAKFAST OFFERED DAILY AT BOTH SCHOOLS!**





## Hustisford School District

P.O. Box 326

845 S. Lake Street

Hustisford, WI 53034

Ph. (920)-349-8109

Fax: (920)-349-3716

[www.hustisford.k12.wi.us](http://www.hustisford.k12.wi.us)

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# Community Watch!

*Taking care of your community...*

## COMMUNITY WATCH... WE CARE

"You are the community. Help out your family, friends, and neighbors by reporting any suspicious activity in your neighborhood or any information on any illegal activity that may have happened. Contact the Hustisford Police Department by logging onto [HustisfordPD.com](http://HustisfordPD.com), or by calling (920) 349-3122, or in the event of an emergency always dial 911" If you ever have any questions, please contact any Police Officer, Sergeant or Chief.

Thank You!

**We would like to thank you for your support of our schools! Keep watching this newsletter to see what is happening in the school and in our community!**

### Non-Discrimination Statement

The Hustisford School District does not discriminate on the basis of age, race, color, sex, national origin, ancestry, religion, creed, pregnancy, marital or parental status, gender, sexual orientation (including transgender status, change of sex or gender identity), homelessness status, physical, emotional, or learning disability/handicap, in its curricular, career and technical education programs, co-curricular programs, student services, recreational or other programs and activities, or in admissions or access to programs or activities offered by the school district.

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Community Education

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FFA

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